

Resolution 2020-01
Manchester Township
Jackson County
Mailbox Repair Policy

During the winter months on occasion mailboxes become damaged or broken as a result of snow being thrown against them by town highway plows during snow removal: On occasion mailboxes are damaged by being struck by the town highway snowplow:

Therefore, the Manchester Township establishes this policy resolution concerning mailboxes:

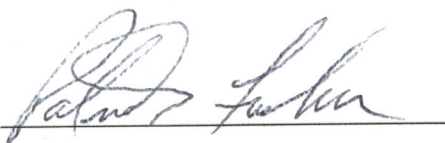
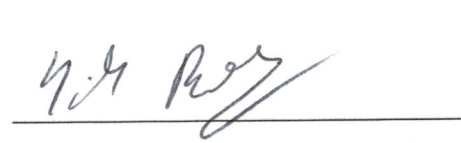

The Chairman or his/her designated representative will investigate all reports and will advise the resident or taxpayer of the decision to repair.

1. Mailbox installation will be consistent with Postal Regulations:

<https://www.usps.com/manage/mailboxes.htm>

- Place mailbox 41" to 45" from road surface and 6" to 8" back from curb or edge of road with 4x4 wooden support or 2" diameter steel or aluminum pipe, buried 24" deep in ground and securely fastened to resist impact of plowed snow.
- Residents & taxpayers are advised of the importance of proper placement of their mailboxes and post so that damage to the box does not result from winter snow operations.
- If the mailbox or post is physically struck by the snow plow the Town will replace with standard post and box with a cost not to exceed \$50.00
- No mailbox or post will be repaired or replaced if damage was caused by the force of snow thrown by town snowplows. This policy resolution is adopted in order to provide a formal policy for the Town administration with damaged mailboxes.

In addition, this policy is set forth to inform Manchester citizens of the correct location for mailboxes and to make it known what conditions the Town of Manchester will be responsible to replace post or mailbox.

Dated this day Jan 9th, 2020