

**Meeting Minutes for Tuesday, October 17, 2017 6:30 PM**

1. Call to Order 6:30pm, Pledge, Present: Scott Barton, Kirk Bucholz, Dave Lambert, Rebecca Franks & Kyle Deno.
  2. Confirm Notice was properly posted and adopt agenda – yes
  3. Read and approve last month's minutes - Motion to accept 9-14-17 minutes with one change by Dave & 2<sup>nd</sup> by Kirk & all approved, so motion carried. Motion to accept 10-11-17 minutes by Dave & 2<sup>nd</sup> by Kirk & all approved, so motion carried.
  4. Zoning Requests – 2017-55 Michael Major wants to change 1.5 acres from R-4 Residential to R-2 for a new single-family home with the remaining 9.04 acres in A-2 Forestry & Limited Agriculture – Motion to support the zoning request by Scott & 2<sup>nd</sup> by Kirk & all approved, so motion carried.
  5. Old Business:
    - A) ATV road signs waiting for possible new law – Dave stated that the law has not passed yet, so it would be better to go with the original motion to sign the township for liability reasons', so Rebecca will order signs.
    - B) Review Insurance – nothing new
    - C) Change back to Lambert Road & list in paper for bids & specs needed for bidders - Lambert is to be done due to a problem with the culvert on Oak Ridge Rd. Kirk will check out the specs for the Lambert Road job & give them to Rebecca by tomorrow to put it in newspaper for one week for Class A notice. Motion by Scott to open the bids on Nov. 1<sup>st</sup> budget meeting & post in the paper & 2<sup>nd</sup> by Dave & all approved, so motion carried.
    - D) Road Closed Signs barricades or tripods – Motion to purchase 4 barricades, 4 road closed signs, tripods & crossbars by Scott & 2<sup>nd</sup> Dave & all approved, so motion carried. Rebecca will check who is cheapest and order them.
    - E) Selling of outhouse – Scott is working on selling it on the internet.
    - F) Review Budget see if need another meeting – The board looked at budget & made some minor changes. Rebecca get it ready for Nov. 1<sup>st</sup> budget meeting. Rebecca will do the newspaper notice for the Public Budget hearing & Special Meeting to adopt the Levy amount for 2018 on Nov. 15<sup>th</sup> at 6:30 pm. Kirk gave all the board a printout of a 6 year 2017 average calculations from 2010 -2015 for the GTA funds.
  6. New Business:
    - A) MFL list for review – Motion to accept the MFL list by Scott & 2<sup>nd</sup> Dave & all approved, so motion carried.
  7. Treasurer's Report – Kyle gave Treasurer's Report.
  8. Clerk's Report
    - A) Free Unemployment Insurance Seminar in Neillsville on Oct. 24<sup>th</sup> – Rebecca will be attend.
    - B) Judy & Rebecca went to Command Central training in Sparta on Oct. 5<sup>th</sup> to learn how to use the Edge machines. Rebecca will need to take the Edge machines home for the winter & needs to charge them.
    - C) Rebecca will be doing Main Core Clerk 3-hour training on-line. She needs to get another 3 hours of training to train the Chief Inspectors & Election Workers & be ready for Elections.
  9. Correspondence & Meetings Reports - WTA unit meeting Nov. 2<sup>nd</sup> at the Jackson County courthouse which Scott, Dave & Kirk will be attending. Rebecca received confirmation that they received the Census 2020 paperwork. Bellin Health said none of our employees were chosen to do the 4<sup>th</sup> quarter drug test. Division of Intergovernmental Relations contacted us & said that our Township population is now 713 with 585 of them being of voting age.
  10. Chairman's Report
    - A) Paser Road evaluations – Scott did the Paser rating of the roads & sent it in on-line. We do these ratings every 2 years. Paul Simon from Scott Construction has not gotten back to him & Kirk asked what about the \$1862.04 overpayment. Scott said he gave Paul the paperwork but has not heard back on it.
    - B) Scott received a letter about TRI & TRI(D) for 2018-2019 & will be attending the WTA unit meeting to learn more about it.
  11. Approval and Payment of Bills - Board paid the rest of the bills for October.
  12. Next Board Meeting: Wed., Nov 1<sup>st</sup> Pre-budget #2 & open bids, Wed., Nov. 15<sup>th</sup> with Public Budget Hearing, Special Electors Meeting & then regular board meeting. Any new agenda items: Dump Prices, Insurance guy, credit card application, possibly extra plowman, & emergency plan from Dec. 8, 1998 needs to be updated.
  13. Adjournment at 8:24 pm Motion by Kirk & 2<sup>nd</sup> by Dave & all approved, so motion carried.
- Respectfully Submitted, Rebecca Franks, Manchester Town Clerk Posted 10-26-17