

Board Meeting Minutes for Wed, January 24, 2018 6:30 PM

1. Call to Order 6:30pm, Pledge, Present: Scott Barton, Kirk Bucholz, Dave Lambert, Rebecca Franks & Kyle Deno
Moment of Reflection for the passing of Patricia Bucholz, Donald Cash & Mr. Smith
2. Confirm Notice was properly posted and adopt agenda – yes
3. Read and approve last month's minutes - Edit 12-13-17 minutes to change spelling of Laila & change 5 b) delete ending Motion by Scott & 2nd by Dave & vote 2 to 1 no response so motion carried. Motion to accept minutes with 2 edits for 12-13-17 by Scott & 2nd by Dave & all approved, so motion carried.
4. Zoning Requests – 2018-1 John Walters change from A-2 to R-4 Motion to support by Scott & 2nd Dave & all approved so motion carried. Rebecca gave Scott Dog letters & Recycling letter since not on the agenda will discuss it later.
5. Old Business:
 - A) Plow & Sander for Pickup Truck was discussed by Dave Lambert he had 3 quotes and it would cost about \$10,000 for the equipment. Kirk stated we do not need it. Dave stated if we get it now winter will be over. Scott said to Table until April meeting agenda.
 - B) Nurse Video – Scott could not get it to work so wonders if there is a CD to watch.
 - C) Plowman Description – Scott edited it so Kirk motion to accept & 2nd Dave & all approved, so motion carried.
 - D) Credit Card for Clerk:
Carbonite for backup Dave made a motion to do 3 years basic for \$161.97 by using the bank routing number & 2nd Kirk & all approved, so motion carried. As for credit card for the clerk Scott will check on policy parameters. Scott made a motion to not accept a credit card for the clerk & 2nd by Dave & vote 2 & 1 no response, so motion carried. Dave made a motion to get QuickBooks Pro 2018 for \$199.95 by using the bank routing number & 2nd by Scott & all approved, so motion carried.
6. New Business:
 - A) Treasurer wants access to the website to enter her items on the website. The clerk said Kyle can have access but only to her area not the whole website because that could change the clerk's public records which would not be good. Scott made the motion to give Kyle her own Treasurer's world on the website for her information & Dave 2nd, vote 2 & 1-present, so motion passed.
 - B) Dump bags down have about 1,000 so need to order next month. Table to next month Scott needs to get prices.
 - C) Open Book set for April 16, 2018 5-7 pm Motion to accept Scott & 2nd Kirk & all approved, so motion carried. Annual Meeting & Board Meeting for April will be April 17, 2018.
 - D) Board of Review set for May 15, 2017 5-7pm. Dave made motion to accept the BOR date & 2nd Kirk & all approved, so motion carried. Dave made a motion to purchase the \$35 BOR materials & CD when available to make the board training up to date & 2nd Kirk & all approved, so motion carried.
 - E) Open records request – Scott handed clerk Rebecca an envelope with Danny Iverson's open record request in it & handed a copy to all board members.
7. Treasurer's Report – Kyle gave her Treasurer's Report
8. Clerk's Report
 - A) Renew WCMA membership Motion by Scott & 2nd Dave & all approved, so motion carried.
 - B) Election Inspector training on Jan. 19 so now 8 are trained. On Feb. 1 doing Chief Inspector Baseline training, so Scott asked how many chief inspectors & Rebecca stated 6 & he said that was too many, but Rebecca stated that when she was trained as the chief all inspectors were trained to be chief if they wanted to. So, Scott made a motion to have 4 chief inspectors & the clerk can decide the 4 people & 2nd Dave, vote 2 & 1 no response, so motion carried.
 - C) WTA letter who is going to the unit meeting on Jan. 31. Kirk, Scott & possible Rebecca.
9. Correspondence & Meetings Reports – Keller Construction keeps contacting clerk about a town hall & the rep was given Scott's contact information.
10. Chairman's Report
 - A) ATC Discussion – Scott discussed an agreement from ATC to fix roads for about \$5,000. Motion to accept the road agreement from ATC by Scott & Dave abstains & 2nd Kirk, so vote 2 to 1, so motion carried. Scott sent ATC a letter to see if the township can build a town hall with the \$249,801 monies on Dec. 15, 2017 & Jan. 3, 2018 ATC said yes. Scott will be forming a committee to build a town hall.
 - B) FEMA – problem with portal now fixed & Scott has turned in all the paperwork to FEMA.
 - C) Brockway gave us permission to use ATV's on Hawk Island Rd & Brockway removed 8-ton weight signs from Hawk Island Rd.
11. Approval and Payment of Bills - Board paid bills for January, add to agenda next month resolution about \$1.00 or \$2.00 for reimbursement for Property Tax Overpayment. Scott was sent DWD bill, so Rebecca will pay that bill & WCMA dues right away since they are both due & give them to Kyle to send out.
12. Next Board Meeting: Tuesday Feb. 13, 2018 6:30pm, Wednesday March 14, 2018 6:30pm, & Tuesday April 17, 2018 for Annual Meeting & Board Meeting.
13. Adjournment at 8:36 pm Motion by Kirk & 2nd by Dave & all approved, so motion carried.

Respectfully Submitted,

Rebecca Franks, Manchester Town Clerk Posted 2-7-18