

**Town of Manchester**  
www.manchesterwi.com  
**Meeting Agenda**  
**Thursday, September 14, 2017 6:30 PM**  
**Posted Notice & Agenda**

1. Call to Order and Roll Call and Moment of Reflection
2. Confirm Notice was properly posted and adopt agenda
3. Read and approve last month's minutes
4. Zoning Requests – Sign 2017-52 Text Amendment about puppies
5. Old Business:
  - A) ATV road signs & maps – Dave L.
  - B) Review Insurance Policy quotes - Tom from Encompass Insurance
  - C) Lambert Road or Oak Ridge roads for bids for \$5,000 to get grant money
6. New Business:
  - A) Budget up to date by clerk & Schedule Budget Planning Meetings - Dave L.
  - B) Dismantle Outhouse – sell on social media (action)
  - C) Payment of bill & road repairs & new road projects - Hawk Island Rd Photos to explain (action)
  - D) Drop box for Time Sheets & monthly bills
  - E) Purchase Cones – Discussion of who's responsible for ordering & delivery of items (action)
  - F) New road closed signs (action)
7. Treasurer's Report
8. Clerk's Report
  - A) WCMA Conference report Aug. 22 - 25
  - B) QuickBooks renewal
  - C) Command Central Training Oct. 5<sup>th</sup> in Sparta & going to other election training
  - D) GEC letter signed for Act 211
  - E) Any mail that came in after posting (discussion)
9. Chairman's Report
  - A) Emails – time sheets & bills
  - B) Repairs to Metal shop door (discussion)
  - C) Paser Road evaluations set date for road trip & letter due by Oct. 13<sup>th</sup> for certification
10. Correspondence & Meetings Reports
11. Approval and Payment of Bills
12. Next Board Meeting: TBD & any new agenda items
13. Adjournment

Agenda subject to change prior to meeting check periodically for addition/deletion posting changes.

Respectfully Submitted,

Rebecca Franks, Manchester Town Clerk

Posted 9-10-17, revised 9-12-17