

## **Town of Manchester**

### **NOTICE OF 2017 OPEN BOOK & BOARD OF REVIEW FOR the Town of Manchester, WISCONSIN**

The Town of Manchester will hold Open Book on Monday, April 3rd, 2017 from 5:00 pm – 7:00 pm at which time taxpayers can view the assessment roll and pick up objection forms to appear before the Board of Review. The Town of Manchester, Jackson County, WI, Board of Review will convene on the following date and time:

- Tuesday, May 09, 2017 from 5:00 pm- 7:00 pm. Town of Manchester town hall.

All meetings of the Board of Review will convene in the location listed above, pursuant to Wis. Statutes Sec. 70.47(1).

According to Wis. Stats. Sec. 70.47(7)(aa), (ac), (ad), (ae) and (af), the following information must also be provided to property owners:

- No person shall be allowed to appear before the board of review, to testify to the board by telephone or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the assessor to view such property.
- After the first meeting of the board of review and before the board=s final adjournment, no person who is scheduled to appear before the board of review may contact, or provide information to, a member of the board about that person=s objection except at a session of the board.
- No person may appear before the board of review, testify to the board by telephone or contest the amount of any assessment unless, at least 48 hours before the first meeting of the board or at least 48 hours before the objection is heard if the objection is allowed under sub. (3)(a), that person provides to the clerk of the board of review notice as to whether the person will ask for removal under sub. (6m) and if so which member will be removed and the person=s reasonable estimate length of time that the hearing will take.
- When appearing before the board, the person shall specify, in writing, the person=s estimate of the value of the land and of the improvements that are the subject of the person=s objection and specify the information that the person used to arrive at that estimate.
- No person may appear before the board of review, testify to the board by telephone or object to a valuation; if that valuation was made by the assessor or the objector using the income method; unless the person supplies to the assessor all of the information about income and expenses, as specified in the manual under s. 73.03 (2a), that the assessor requests. The municipality or county shall provide by ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph and shall provide exceptions for persons using the information in the discharge of duties imposed by law or of the duties of their office or by order of a court. The information that is provided under this paragraph, unless a court determines that it is inaccurate, is not subject to the right of inspection and copying under s. 19.35(1).

Dated this 21st day of March, 2017

Jennifer Herrera, Clerk  
Town of Manchester