

MANCHESTER TOWNSHIP HIRING RESOLUTION NO: ⁰²01-2017

Scott 2 - 1
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A: RESOLUTION APPROVING THE EMPLOYMENT OF CERTAIN EMPLOYEES

WHEREAS s. 60.37, (1) Wis. Statute, General. Town employees, the Township of Manchester desires to hire on a temporary or permanent basis certain new employees necessary to carry out the functions of town government including, subject to sub. (4), any elected officer of the town. The board may establish the qualifications and terms of employment, which may not include the residency of the employee, except as provided in s. 66.0502 (4) (b). The board may delegate the authority to hire town employees to any town official or employee.

NOW THEREFORE BE IT RESOLVED BY THE MANCHESTER BOARD OF ELECTED OFFICERS THAT

The Town of Manchester Board of elected officials does hereby authorize the Town Chairman to hire temporary or permanent employees for the following positions at the starting wage set by the board.

1. Town Plow-Person
2. Town Dump Attendee
3. Temporary Maintenance and utility workers for summer and winter help.

All vacancies for these positions will be determined by the board. A position description will be created or reviewed and approved by the board for each vacancy. An advertisement for each vacancy will be created and approved by the board based on the position description. That board approved advertisement will be posted in the local paper by the town clerk. All applications for any advertised positions will be sent to the Town Chairman for review. The Town Chairman will provide a copy of all applications to the Town Clerk. The Chairman will report the hiring of any employee at the next available town meeting. This Resolution shall be revised after each election that changes the Chairman's Position.

Now, therefore be it resolved, that the town board of the Town of Manchester, Jackson County, Wisconsin adopts the attached employee hiring procedure pursuant to s. 60.37 (1), Wis. Statute.

Adopted this 13 day of December, 2017.

Voted: Yes 2 No 1

By the Town Board:

Scott Bond yes

Neil Bond NO

Dave Bond yes

Attested by Town Clerk:

Rebecca Franks

(Post in 3 places within 30 days of adoption pursuant to s. 60.80, Wis. Stat.)